



County of Santa Barbara  
105 E. ANAPAMU, SANTA BARBARA, CA 93101  
**HUMAN SERVICES COMMISSION**  
**RETREAT AGENDA**

**Date:** Thursday, September 10, 2015  
**Time:** 9:30 a.m. to 2:00 p.m.  
**Place:** Santa Ynez Valley Marriott Hotel, 555 McMurray Road, Buellton, CA

- I. Call to Order and Roll Call – 9:30 a.m. – 9:35 a.m.**
- II. Welcome from Chair and Terri Nisich Assistant CEO – 9:35 a.m. – 9:45 a.m.**
- III. Review of June 4, 2015 and July 30, 2015 Contract Compliance Minutes – 9:45 a.m. – 9:55 a.m.**
- IV. Public Comment Period (Not to exceed a total of fifteen minutes) 9:55 a.m. – 10:00 a.m.**

The Commission values input from the public. Individual speakers are limited to three (3) minutes or as directed by the Chair. This time is reserved to accept comments on matters not otherwise scheduled on this agenda. Direction to Staff may be given but State law does not allow action to be taken by the Commission on these matters at this meeting. The law requires that notice be given to the public at large via appropriate agendaing in order to ensure full disclosure and discussion of important issues prior to Commission decisions.

- V. Community Development Block Grant and Emergency Solutions Grants (CDBG/ESG) Training, Allocations responsibilities, 2016 NOFA Schedule – Roc Lowry, Laurie Baker, A.J. Quinoveva with HCD** **10:00 a.m. – 11:00 a.m.**
- VI. Brown Act Training – Jerry Czuleger County Counsel** **11:00 a.m. – 11:45 a.m.**
- VII. Lunch – Marriott Hotel - Food Service Presentation** **11:45 a.m. – 12:45 p.m.**  
Lee Sherman Food Bank Grants Coordinator and Trina Long Health Care Program Coordinator, Santa Barbara Public Health
- VIII. Contract Compliance Report on 2014 Valley Haven (Action Item) – Contract Compliance Committee Chair** **12:45 p.m. – 1:15 p.m.**
- IX. Discussion: 2016 Mini Grant timeline (Action Item) – Susan Foley** **1:15 p.m. – 1:30 p.m.**
- X. Updates: Susan Foley** **1:30 p.m. – 2:00 p.m.**
  - a. 2015 Awardee Training – ZoomGrants – Contractors Manual
  - b. 2015 Contract Process (Board vs Purchase Order vs Change Order)
  - c. 2015 Best Practices Site Visits
  - d. Bylaws update
  - e. Mileage, Form 700, Ethics Certificates
  - f. Committee and liaison assignments
  - g. Other items from Commissioners