



County of Santa Barbara
105 E. ANAPAMU, SANTA BARBARA

HUMAN SERVICES COMMISSION

MARK YOU CALENDARS RETREAT SEPTEMBER 10,
2015 9:30 – 2:00 p.m. Marriott Buellton

REGULAR MEETING - ACTION SUMMARY

Date: Thursday, June 4, 2015

Time: 10:00 AM to Noon

Place: Parlor, St. Mark's Episcopal Church, 2901 Nojoqui Ave., Los Olivos, CA

Call to Order: Commission Chair Ramirez called the meeting to order

Roll Call **Members Present:** Commissioners Solomon, Allen, Keator, Mickiewicz, Sepulveda, Jensen, Fairfield

Absent: Commissioners Cawthon, Fitzpatrick, Aceves, Lindner

Staff Present: Susan Foley

Public Comment Period: There was no public comment.

- I. **Minutes to May 7, 2015 HSC meeting:** Commissioner Fairfield made a motion to accept the minutes. This was seconded by Commissioner Jensen and passed.
- II. **Chair's Report:**
 - a. Election of Officers: Commissioner Fairfield made a motion to approve Commissioner Solomon as Chair of the Commission for the 2015-16 FY and Commissioner Mickiewicz as 2nd Vice Chair. This was seconded by Commissioner Sepulveda and passed.
 - b. Bylaws update: the bylaws committee shared some of the suggested revisions. The final draft will be presented and discussed at the September 10, 2015 Commission retreat. Ms. Foley was asked to make a few revisions in preparation for that discussion.
- III. **Staff Report – Susan Foley:**
 - a. She provided an update on the closing out of the 2014-15 FY. She will be putting together the final year-end compliance report which will be made available for the retreat. She indicated that she was not aware of year end compliance issues until final reports were received at the end of July.
 - b. She shared the status of the new 2015 FY contracts and the intricate requirements of newly required "Board Contracts". The County has a policy stating that all agencies who receive County funding over \$100,000 in the aggregate must be board approved. That process is lengthy and complicated and requires multiple stages of review internally before going for Board approval. She stated that the contracts would be going to the Board on July 21, 2015.
 - c. Ms. Foley stated that the Allocations Committee members would be participating in the fall NOFA for the Housing and Community Development Division (HCD) of Community Services Department (CSD) for the federal Community Development Block Grant (CDBG)

and Emergency Solutions Grant (ESG) programs. Ms. Foley stated she would be inviting HCD staff to the fall retreat to provide training and a schedule.

- d. The Community Relations Committee should meet in the summer to put together their priorities related to working on public outreach, website re-vamping or other projects.
 - e. She stated that she would like to work with the Foodbank and other agencies on a “food services” study that Supervisor Lavagnino has been asking for. Commissioner Ramirez suggested staff contact former Commissioner Srivastava who is working on a similar analysis. Commissioner Fairfield indicated that her church often obtains food from the market and would like to know where to take it.
 - f. She asked for guidance on the fall retreat. The retreat is scheduled for Thursday, September 10, 2015. Commissioner Jensen suggested the Marriott in SYV Buellton. She offered to make the contact to get this moving. Ms. Foley stated the Commission has a small budget of approximately \$300.00 for lunch. Agenda items include Brown Act training, CDBG/ESG training, Mini Grant for FY 2016, site visit updates, updates on grant contracting and 2014 compliance, Bylaws revisions, committee and liaison roles and more.
- IV. A discussion was held with Elsa Granados, Executive Director of the Santa Barbara Rape Crisis Center regarding their 2015 Mini Grant for software development: The Commission was made aware by staff that the agency was not going to be able to provide the software package to all 3 of their programs due to the increased State reporting requirements and not enough funding. The Commissioners asked about the possibilities for additional funding during the fiscal year and Ms. Granados indicated she was trying to obtain full funding during the fiscal year but couldn't promise it would be achieved. The Commission asked that she work with staff and provide a detailed budget and explanation of the issues. Ms. Granados asked that the Mini Grant be approved for their most complex program, the Crisis Intervention program. The Commission agreed to hold off on actions until they received a full budget and more clear understanding of the issues.
- V. Liaison Reports: Information below

Kids Network: Held in Buellton quarterly, from 2:00 to 4:00 p.m. (last meeting June), Linda Lindner has been put in contact with Barb Finch to receive the quarterly meeting notices so that she may attend. Commissioner Allen is the back up for the Kids Network.

Adult and Aging: Held first Wednesday of each month at the Braille Institute (2031 De La Vina St.) in Santa Barbara at 9:30 a.m. Commissioner Keator attends these meetings.

Child Abuse Prevention Council: CAPC meetings chaired by LuAnn Miller (IV Youth Projects) partnering with Kids Network (Barb Finch). Meetings are held the 3rd Thursday of each month at 9:00 a.m. at the Buellton Recreation Center (301 2nd St. Buellton). No Report - need volunteer

Homelessness: C3H meetings are held on the same day/time as the HSC meetings. Commissioner Ramirez will participate if possible. Staff will reach out to County Homeless program staff to get the Commission plugged in or at least get minutes to their meetings.

Mental Health: Commissioner Solomon will report on this committee going forward.

Adjournment: There being no further business, the meeting was adjourned at 12:10 p.m.