



County of Santa Barbara
105 E. ANAPAMU, SANTA BARBARA

HUMAN SERVICES COMMISSION

ALLOCATIONS COMMITTEE MEETING –
ACTION SUMMARY
November 5, 2015

Call to Order: Staff opened the meeting and called for the election of a Committee Chair. Committee members unanimously elected Commissioner Mickiewicz as chair and she opened the meeting.

Attendance: **Committee Members Present:** Commission Chair Solomon, Commissioners Mickiewicz, Cawthon, Fairfield, Allen and Jensen
Non committee Commissioners: Siegel, Tade, Sepulveda,
Staff Present: Susan Foley

Public Comment Period: NA

The purpose of the meeting was to: 1) discuss the 2016-17 Notice of Funding Availability (NOFA's) and develop a process for review and deliberation of Federal Community Development Block Grant (CDBG) Public Services, Emergency Solutions Grants (ESG) and General Fund Mini Grants; and 2) to discuss HSC and other foundation funding information prepared by Commissioner Tade

There was discussion of how to improve the NOFA process, ZG's ranking, applicant interviews and public deliberations. Commissioner Jensen suggested that having the interviews and deliberations the same day did not offer value for the Commission and that having an extra day or two to re-evaluate their rankings after the applicant interviews might be more appropriate. Ms. Foley asked if the Committee members would be available the following day February 5, 2016 to deliberate since interviews are scheduled for February 4, 2016 or if that was not enough time. Committee members agreed that would be sufficient. Commissioner Allen stated that it is important to emphasize to the public that the Committee's ranking in Zoom Grants is a preliminary assessment that is part of the Committees funding consideration process *along with* interviews and discussion. Committee members agreed that having the ZoomGrants ranking up on display during deliberations was counter-productive and misleading to applicants that may be at the meeting since it is just part of the review process. Commissioner Allen suggested that Committee members review applications and provide preliminary rankings of 1 (reservations about funding), 3 (neutral about funding) and 5 (consider funding). Chair Mickiewicz suggested she and Ms. Foley provide a spreadsheet of each member's preliminary rankings to assist the committee in determining similarities or differences in preparation for their discussion on Friday, February 5, 2016.

It was decided that deliberations would occur Friday, February 5, 2016 from 9:00 a.m. until 1:00 p.m. (as needed) at their regular meeting place in Los Olivos and staff would let the applicants know as well as posting the meeting per the Brown Act.

Commissioner Tade attended the Committee meeting to share information she collected from the foundation community about their human services funding commitments. Her research showed that the Human Services Commission is one of the largest if not the largest funder of human services in the

County. There was discussion about how to get the word out about the wonderful work that the Commission does. There was discussion about the importance of working on the preparation of a brochure, annual report and graphics, along with personal stories about grantees etc. Commissioner Solomon emphasized how the research shows the need and supports an increase in funding. There was discussion about how to approach the Board with the increased demand and the need for additional funding. It was decided this was a conversation for the full Commission meeting which followed this meeting.

Adjourn: The Committee meeting adjourned at 10:00 a.m.