



County of Santa Barbara
105 E. ANAPAMU, SANTA BARBARA

HUMAN SERVICES COMMISSION

ALLOCATIONS COMMITTEE AND REGULAR MEETING - ACTION SUMMARY

Date: Thursday, January 7, 2016

Time: 9:30 AM to Noon

Place: Parlor, St. Mark's Episcopal Church, 2901 Nojoqui Ave., Los Olivos, CA

ALLOCATION COMMITTEE TRAINING:

From 9:30 a.m. until 10:00 a.m., Allocations Committee Members participated in a "mini" training on the ZoomGrants electronic grants management system before the start of the regular meeting. There was no other business and no members of the public in attendance. Non Allocations Committee members will have a link sent to them for "read only" access.

REGULAR COMMISSION MEETING:

Call to Order: Commission Chair Solomon called the meeting to order at 10:00 a.m.

Roll Call
Members Present: Chair Solomon, Commissioners Keator, Ramirez, Mickiewicz, Sepulveda, Tade, Cawthon, Lindner, Fairfield, Siegel
Absent: Commissioners Aceves and Jensen
Staff Present: Susan Foley

Public Comment Period: There was no public comment.

- I. **Minutes to December 3, 2015 HSC Commission meeting:** Commissioner Mickiewicz made a motion to accept the Committee meeting notes. This was seconded by Commissioner Fairfield, abstained by Commissioner Cawthon and passed.
- II. **Chair Report** – Chair Solomon led the discussion about the December 14, 2015 Ad Hoc Committee meeting held with Assistant CEO Terri Nisich. There was agreement that the Human Services Commission is the best vehicle to align outside agency human services requests that are submitted to the Board of Supervisors (BOS) during budget hearings. Ms. Nisich recommended that they go before the BOS with a request for increased funding of approximately \$300,000.00 to accommodate the additional basic services human services applications, to meet growing need and keep up with cost of living. She recommended a new spring NOFA for 2016 in the amount of \$300,000. For 2017, she recommended adding the additional \$300,000 to the Mini Grant NOFA process (but for basic services) and in 2018 for the new 3-year cycle she recommended aligning the entire budget (\$1.5 million) into a single NOFA.

There was discussion about Commissioners attending the upcoming BOS hearing on this topic scheduled for February 9, 2016 in Santa Maria. It was agreed that it might be helpful for the Chair to speak at the hearing in support.

At the January 13, 2016 Ad Hoc Meeting the role of the Commission will be discussed with Deputy CEO Martin Erickson. In presenting any recommendation to the BOS it is important to assure the BOS that the Commission (if it were to take on additional funding and contracts) would better inform the BOS about agencies selected and not selected so that they have this information prior to the budget hearings.

- III. Discussion of Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) program criteria** – There was a great deal of discussion about the criteria sheet provided by Housing & Community Development (HCD) staff with regard to Community Development Block Grant (CDBG) criteria (not Emergency Solutions Grant ESG criteria). It was decided that the Allocations Committee members should meet directly with HCD CDBG staff to go over the criteria and recommendations for change. This meeting was set for January 13, 2016 at noon, prior to the 1:00 p.m. Ad Hoc Committee meeting, at the County Administrative Building, fourth floor CEO conference room. Commissioner Allen and others expressed concern about the weighting of criteria too much in favor of agency capacity and less on program impact. Commissioner Mickiewicz offered to re-draft the criteria and point system and get it out to everyone for consideration prior to the January 13th meeting.
- IV. Staff Items:**
- a. Ms. Foley handed out a spreadsheet of the 2016-17 Mini Grant applicants. She emailed the list, the matrix and scoring sheet to everyone prior. The requests are nearly 4x the amount of funding available.
 - b. Mileage is due in before the end of January
 - c. Ethics certificates are still due from some Commissioners including Sepulveda and Fairfield who have never completed this.
- V. What's Happening in the Community:**
- a. Commissioner Sepulveda wanted to inform the Commission about a new group IMPORTA in Santa Barbara that is funded by the state to assist undocumented persons with their paperwork.
 - b. Commissioner Fairfield mentioned she plans to attend an upcoming Child Abuse Prevention Council meeting and report back to the Commission at the March meeting.
 - c. Commission Chair Solomon updated the Commission about the ADMHS recruits including a new Crisis Manager just hired.
 - d. There was discussion about the status of Laura's Law. Commission Chair Solomon said there was \$117,000 set aside to study how to implement it in Santa Barbara County.
 - e. Staff was asked to get an update on when Board and Commission vacancies will be placed on the County Clerks website.
- VI. Next Meetings:** January 13, 2016 Allocations 12 Noon with HCD; January 13, 2016 Ad Hoc with Deputy CEO Martin Erickson.; NO Regular Commission meeting in February; Allocations Committee meeting February 4, 2016 for HSC interviews and February 5, 2016 for deliberations of federal CDBG/ESG and general fund Mini Grants.

Adjournment: There being no further business, the meeting was adjourned before 1:00 p.m.