



POLICY NO:	101
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MEDICAL RESERVE CORPS

MRC Leadership Units Policy

Purpose: To identify and outline the Santa Barbara County MRC leadership units, expectations or leaders and members.

Procedure or Policy: MRC leadership units engage MRC members in the development and operations of the Santa Barbara County MRC. Leadership units allow the skills and experience of individual members to strengthen the membership body, while providing additional opportunities for membership involvement in MRC activities.

Unit Leader(s) Responsibilities:

The unit leader. . .

- is to act as the primary representative for the unit to the MRC leadership and broader volunteer membership.
- will serve as the unit lead for 1 year, at which time they may volunteer to continue as unit lead.
- will attend monthly meetings with Coordinator & Administrator to report on activities.
- will attend and facilitate all unit meetings (or designate a temporary replacement).
- is responsible for compiling a brief report of main activities to submit at monthly unit leader's meeting.
- will be the fiscal agent for the unit should request for funds be necessary. Financial accountability for all purchases and expenditures are the unit leader's responsibility.

Unit member Responsibilities:

- Participation in these units is **not** required! Volunteers need only participate if they have the extra time and interest. All volunteers will still be invited to participate in events, deployments, trainings, and exercises, and will be informed regularly of MRC updates.
- Volunteers may join up to 2 units and the unit leader of 1 unit.
- Members must abide by the ground-rules and expectations set forth by each unit.

Leadership Units/Teams:

- Community Events Unit
- Education & Training Unit
- Logistics Unit
- Policies & Procedures Unit
- Public Relations, Recruitment, & Outreach Unit

Units may be added or removed as needed by MRC leadership.

APPROVED:

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