



POLICY NO:	001
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MEDICAL RESERVE CORPS

MRC Activation Procedure

Purpose: To ensure clear lines of communication and provide an approved process for the activation of the Medical Reserve Corps, (MRC).

Policy: This policy follows the intent of the Disaster Service Worker application and Disaster Healthcare Volunteer registration system.

Procedure: There are three principals for deploying the Santa Barbara County MRC:

1. The *only* approved way to request deployment is by contacting the **EMS On-Call Duty Officer**.
 - This individual may be contacted one of two ways:
 - Contact the EMS On-Call Duty Officer directly (681-5432)
 - OR**
 - Contact 911 dispatch non-emergency number (683-2724) and request the EMS On-Call Duty Officer
 - Pre-planned events **require** the completion of the Santa Barbara County MRC Request Form and **approval** by the EMS On-Call Duty Officer.
2. Members should *never* self-deploy. Doing so could be grounds for dismissal from the MRC.
3. It is crucial to work strictly within these guidelines for deployment requests, for several reasons. This method of having a single point of contact ensures that:
 - The call-out request is appropriate for the unit.
 - Notifications are made through the most effective channels.
 - Responses from members are tracked efficiently, with no duplication.
 - The appropriate number and type of volunteers are dispatched.
 - Members can be assigned at their optimum skill level and preferences.
 - Teams of various specialties can be allocated as needed.
 - Groups of members who trained together can offer maximum effectiveness.
 - Resources are allocated wisely in case of multiple requests.
 - Members are provided with the relevant background and directions.
 - Responders will arrive with the appropriate training and equipment.
 - Member safety is ensured to the greatest degree possible.
 - Activities of responders can be monitored, across multiple events.
 - After-action reporting and feedback mechanisms are maintained.
 - Follow-ups are initiated as appropriate.

Self-deployment, and the contacting of individual members apart from established channels, interferes with these desired outcomes.

APPROVED:

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